Foundation Courses for Students Admitted in 2023-24 and onwards

RTU RULE BOOK

(Collection of Rules useful for students)

2025 -26

Compiled by

D. N. VYAS

Associate Professor & Chief Proctor

Internal Quality Assurance Cell (IQAC)

M. L. V. Textile & Engineering College, Bhilwara

M. L. V. Textile & Engineering College, Bhilwara

VISION

- ✓ To contribute to India and the world through excellence in Technical education;
- ✓ To serve as a valuable resource for industry, research and society; and remain a source of pride for our state Rajasthan.

MISSION

- ➢ To create technical manpower for meeting the current and future demands of industry;
- ➢ To provide education in close interaction with industry with emphasis on development of leadership qualities in students of our college with sensitivity to social development and eye for opportunity for growth in international perspective.

RAJASTHAN TECHNICAL UNIVERSITY, KOTA

RTU RULE BOOK

2025 -26

M. L. V. Textile & Engineering College, Bhilwara

(A constituent college of RTU, Kota)

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Disclaimer: This booklet is mere compilation of various documents / orders issued by the authorities in Rajasthan Technical University, Kota. All precautions have been taken while prepairing this booklet. However, the contents published on official website of the RTU, Kota www.rtu.ac.in will be firm and final with respect to the rules contained in it. RTU may issue amendements to these rules and regulations and mayincrease or decrease the fee for various activities from time to time.

MLV Textile & Engineering College, Bhilwara

OFFICE OF THE DEAN ACADEMIC AFFAIRS
RAJASTHAN TECHNICAL UNIVERSITY

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Principal

RTU/F(17)/Acad./Affiliation (Engg.-26)/EOAA/2024-25/8132-41

Date: 03/03/2025

Extension of Approval of Affiliation

On the directions of the 79th Board of Inspection vide Agenda No. 79.3 and subsequent approval of Hon'ble Vice Chancellor, Rajasthan Technical University, Kota, Extension of Approval of Affiliation (EOAA) for academic **session 2024-25** is hereby granted to **MLV Textile & Engineering College, Bhilwara** The EOAA has been granted for the courses with their approved intake as per AICTE approval vide letter No. **North-West/1-43655739323/2024/EOA, dtd. 17.05.2024** as mentioned below:

SN	Engineering Program (B.Tech.) Name of course (s)	Sanctioned intake 2024-25
1	Computer Science & Engineering (IOT)	30
2	Electronics & Communication Engineering	30
3	Information Technnology	60
4	Mechanical Engineering	60
5	Textile Chemistry	40
6	Textile Technology	120
7	Textile Technology (Technical Textiles) (M.Tech)	18

SN	Mandatory conditions abiding to the Institute
1	Institute shall follow and fulfill all mandatory requirements as per prevailing AICTE/COA/Government (Central/State)/ Rajasthan Technical University Act/Statutes/Affiliation Regulations to provide/maintain quality education.
2	Institute shall follow all the instructions issued from time to time by the University and to furnish all the information and statistics desired by the University.
3	Institute shall not be indulged in any such activity which directly or indirectly favors illegal commercialization of education.
4	As being a registered Society/Trust, the periodical elections for various posts enunciated in the constitution therein must be ensured with transparency and its proceedings shall be sent to university.
5	In accordance with provisions under Statute-26(2) of Rajasthan Technical University, Kota Act, 2006 University representative shall be nominated in its governing body. Proceedings of all such meetings should be held in his presence.

This order supersedes office order No. RTU/F(17)/Acad./Affiliation(Engg.26/EOAA/2021-22/5217-25, dtd: 07.12.2021.

(Prof. D. K. Palwalia)
Dean, Academic Affairs

Copy to:

1. The Principal/Director-: **MLV Textile & Engineering College, Pur road, Bhilwara-311001**
2. P.S. to Hon'ble Vice Chancellor, Rajasthan Technical University, Kota
3. Regional Officer, AICTE, North Western Regional Office, Plot No. 1, 5th floor, DTE, Punjab Building, Sector 36-A, Chandigarh-160036.
4. The Joint Secretary, Technical Education Department, Government of Rajasthan, Jaipur
5. Controller of Examination, Rajasthan Technical University, Kota
6. Director- Social Justice & Empowerment Department, G-3/1, Ambedkar Bhawan, Civil lines, Near Railway crossing, Jaipur (Raj)- for the purpose of student's scholarship.
7. P.A. to Registrar
8. Affiliation File
9. Guard File

(Dr. Sangeeta Kaushal)
Asstt. Registrar (AA)

CHOICE BASED CREDIT SYSTEM RULES – 2019

[RTU/F.(17)/CBCS/2019/338-44, Date: 22/04/2019]

1. The Rajasthan Technical University, Kota has implemented AICTE model curriculum for undergraduate degree courses in Engineering & Technology (with some modifications).
   (i) For students admitted in session 2017–18 and onwards
   (ii) For students admitted in session 2017–18 from II year onwards
   (iii) The CGPA system shall be implemented for the students admitted in session 2018–19 and onwards. However, for the students admitted in session 2017–18 the percentage (absolute marks) system shall prevail as per existing rules.

2. Definition of Credit

Table 2.1

1 Hour Lecture (L) per week	1 Credit
1 Hour Tutorial (T) per week	1 Credit
1 Hour Practical (P) per week	0.5 Credit

3. General Rules for credit:

(i) Total 166 credits will be required to earn by a student to be eligible to get undergraduate degree in Engineering & Technology.
(ii) Total 125 credits (i.e., 166 – 41) will be required for a student to be eligible to get undergraduate degree in Engineering & Technology admitted through lateral entry (LEEP) in 2018 – 19 and onwards.
(iii) A student will be eligible to get B. Tech. (Honours) degree, if he/she completes an additional 20 credits. These 20 credits could be acquired through MOOCs only.
(iv) The structure of the degree will be as follows:

Table 3.1

Degree	Required Credits
B. Tech.	166*
B. Tech. (Honours)	166 + 20 (through MOOCs)

* for LEEP students 125 credits

4. Structure of undergraduate Engineering & Technology Program:

Table 4.1

S. No.	Category	Abbr.	Code	Break up of Credits
1.	Humanities & Social Sciences including Management courses	HSMC	1	10
2.	Basic Science courses	BSC	2	23
3.	Engineering Science courses including workshops, drawing, basics of electrical / mechanical / computer etc.	ESC	3	24
4.	Professional core courses	PCC	4	84
5.	Professional elective courses relevant to chosen specialization / branch	PEC	5	
6.	Open subjects – Electives from other Technical and / or emerging subjects	OE	6	6
7.	Project work, seminar, internship in industry or elsewhere	PSIT	7	15
8.	Social Outreach, Discipline & Extra-curricular Activities	SODECA	8	4
9.	Mandatory courses (Environmental Sciences, Induction training, Indian Constitution, Essence of Indian Traditional Knowledge)	MC	9	non credit
Total credits required for the award of B. Tech. degree				166
10.	Massive Online Open Courses	MOOC	0	20
Total credits required for the award of B. Tech (Honours) degree (on acquiring additional 20 credits through MOOCs)				**166+20 (186)**

5. Definition of course code:

$$< N_1 >< XX >< N_2 >< ->< YY >$$

(i) N_1: "Semester code" in numeric single digit, i.e., 1 to 8

(ii) XX: "Branch code" in two digit alphabet as per the following:

Table 5.1

S. No.	UG – Branch	Code (XX)
1.	First Year	FY
2.	Aeronautical Engineering	AN
3.	Agricultural Engineering	AG
4.	Automobile Engineering	AE
5.	Bio - Medical Engineering	BM
6.	Bio - Technology	BT
7.	Civil Engineering	CE
8.	Chemical Engineering	CH
9.	Ceramic Engineering	CR
10.	Computer Science Engineering	CS
11.	Electronics & Communication Engineering	EC
12.	Energy & Environmental Engineering	EN
13.	Electrical Engineering	EE
14.	Electrical & Electronics Engineering	EX
15.	Electronic Instrumentation & Control Engg.	EI
16.	Food Technology	FT
17.	Information Technology	IT
18.	Industrial Engineering	IE
19.	Mechanical Engineering	ME
20.	Mechatronics	MH
21.	Petroleum Engineering	PE
22.	Production & Industrial Engineering	PI
23.	Textile Chemistry	TC
24.	Textile Engineering	TE
25.	Textile Technology	TT
26.	Applied Electronics & Instr. Engineering	AI
27.	Mining Engineering	MI
28.	Nanotechnology	NT
29.	Petrochemical Engineering	PC
30.	Energy Technology	ET

(iii) $N_2: 0 - 9$: "Category code" in single digit (as per fourth column in table 4.1 above)

(iv) $< ->$: Symbol dash

(v) YY: "Course code" in two digit alphabet as per the following:

Table 5.2

S. No.	Course detail	Course Code (YY)
1.	SODECA	00
2.	All theory courses (in a semester), except elective courses	01 – 10
3.	Program elective (PEC)	11 – 19
4.	Lab / Practical /Design course (in a semester)	20 – 29
5.	PSIT (Training)	30
6.	PSIT (Seminar)	40
7.	PSIT (Project)	50
8.	Open elective	60
9.	MOOCs	61 onwards

6. Semester wise credit system:

Table 6.1

S. No.	Semester	Credits		Total Credit
		Courses	SODECA	
1.	I	20	0.5	20.5
2.	II	20	0.5	20.5
3.	III	24	0.5	24.5
4.	IV	23	0.5	23.5
5.	V	22.5	0.5	23
6.	VI	23	0.5	23.5
7.	VII	14.5	0.5	15
8.	VIII	15	0.5	15.5
Total		**162**	**4**	**166**

7. Mandatory trainings:

Table 7.1

S. No.	Duration of Training	Mode of Training	After	Exam Semester	Credit
1.	15 Days	In house / industry	I Year (II Semester)	III	1*
2.	45 Days	In house / industry	II Year (IV Semester)	V	2.5
3.	45 Days	Industry only	III Year (VI Semester)	VII	2.5
				Total	**6**

Dates of training s shall be notified in University's academic calendar.

* The lateral entry (LEEP) students may complete their soft skill part time training, which will be decided at Institute level during III semester.

Distribution of Project / Seminar / Industrial Training (PSIT):

Table 7.2

	Credit			Total Credit
PSIT**	**Project**	**Seminar**	**Training**	
	7	2	6	15

** Teaching load of 1/2/3 hours may be considered for Industrial Training / Seminar / Project in the respective semesters.

8. Distribution of number of Theory and Practical courses in each semester

I to VI Semester:

Table 8.1

Category	Total No. of Papers
Theory	5 – 8
Practical	3 - 5

VII Semester:

Table 8.2

Category	Total No. of Papers
Theory	2 – 3
Practical	3 - 4

VIII Semester:

Table 8.3

Category	Total No. of Papers
Theory	2 – 3
Practical	3 - 4

9. I semester (First Year): Common to all branches of UG Engineering & Technology

Table 9.1

S. No.	Category	Credits
1.	Theory	14
2.	Practical	6
3.	SODECA	0.5
	Total	**20.5**

10. II semester (First Year): Common to all branches of UG Engineering & Technology

Table 10.1

S. No.	Category	Credits
1.	Theory	14
2.	Practical	6
3.	SODECA	0.5
	Total	**20.5**

Table 9.2

S. No.	Cat	Course Code	Course Title	L	T	P	Marks			Cr
							IA	ET	T	
1.	BSC	1FY2-01	Engineering Mathematics	3	1	-	40	160	200	4
2.	BSC	1FY2-02/ 1FY2-03	Engineering Physics / Engineering Chemistry	3	1	-	40	160	200	4
3.	HM SC	1FY1-04/ 1FY1-05	Communication Skills / Human Values	2	-	-	20	80	100	2
4.	ESC	1FY3-06/ 1FY3-07	Programming for Problem Solving / Basic Mechanical Engineering	2	-	-	20	80	100	2
5.	ESC	1FY3-08/ 1FY3-09	Basic Electrical Engineering / Basic Civil Engineering	2	-	-	20	80	100	2
6.	BSC	1FY2-20/ 1FY2-21	Engineering Physics Lab / Engineering Chemistry Lab	-	-	2	30	20	50	1
7.	HS MC	1FY1-22/ 1FY1-23	Language Lab / Human Values Activities & Sports	-	-	2	30	20	50	1
8.	ESC	1FY3-24/ 1FY3-25	Computer Programming Lab / Manufacturing Practice Workshop	-	-	3	45	30	75	1.5
9.	ESC	1FY3-26/ 1FY3-27	Basic Electrical Engineering Lab / Basic Civil Engineering Lab	-	-	2	30	20	50	1
10.	ESC	1FY3-28/ 1FY3-29	Computer Aided Engineering Graphics / Computer Aided Machine Drawing	-	-	3	45	30	75	1.5
11.	SO DE CA	1FY8-00	Social Outreach, Discipline & Extracurricular Activities						25	0.5
								Total	**1025**	**20.5**

L – Lecture, T – Tutorial P – Practical IA – Internal Assessment
ET – End Term Exam Cr – Credit B. Tech. – Bachelor of Technology

Table 10.2

S. No.	Cat	Course Code	Course Title	L	T	P	Marks			Cr
							IA	ET	T	
1.	BSC	2FY2-01	Engineering Mathematics	3	1	-	40	160	200	4
2.	BSC	2FY2-02/ 2FY2-03	Engineering Chemistry / Engineering Physics	3	1	-	40	160	200	4
3.	HM SC	2FY1-04/ 2FY1-05	Human Values/ Communication Skills	2	-	-	20	80	100	2
4.	ESC	2FY3-06/ 2FY3-07	Basic Mechanical Engineering /Programming for Problem Solving	2	-	-	20	80	100	2
5.	ESC	2FY3-08/ 2FY3-09	Basic Civil Engineering / Basic Electrical Engineering	2	-	-	20	80	100	2
6.	BSC	2FY2-20/ 2FY2-21	Engineering Chemistry Lab / Engineering Physics Lab	-	-	2	30	20	50	1
7.	HS MC	2FY1-22/ 2FY1-23	Human Values Activities & Sports / Language Lab	-	-	2	30	20	50	1
8.	ESC	2FY3-24/ 2FY3-25	Manufacturing Practice Workshop / Computer Programming Lab	-	-	3	45	30	75	1.5
9.	ESC	2FY3-26/ 2FY3-27	Basic Civil Engineering Lab / Basic Electrical Engineering Lab	-	-	2	30	20	50	1
10.	ESC	2FY3-28/ 2FY3-29	Computer Aided Machine Drawing / Computer Aided Engineering Graphics	-	-	3	45	30	75	1.5
11.	SO DE CA	2FY8-00	Social Outreach, Discipline & Extracurricular Activities						25	0.5
								Total	**1025**	**20 .5**

L – Lecture, T – Tutorial P – Practical IA – Internal Assessment
ET – End Term Exam Cr – Credit B. Tech. – Bachelor of Technology

11. III Semester (II Year):

Table 11.1

S. No.	Category	Credits
1.	Theory	17
2.	Practical	6
3.	PSIT (Training)	1
4.	SODECA	0.5
	Total	**24.5**

Table 11.2

S. No.	Cat	Course Code	Course Title	Hours per week			Credits
				L	T	P	
1.	BSC	3XX2-01	Advance Engineering Mathematics – I	3	0	0	3
2.	HMSC	3XX1-02 / 3XX1-03	Technical Communication / Managerial Economics & Financial Accounting	2	0	0	2
3.	ESC	3XX3-04		2	0	0	2
4.	PCC / PEC	3XX4/5-YY		10	0	12	16
5.	PSIT	3XX7-30	Training	1	-	-	1
6.	SODECA	3XX8-00		-	-	-	0.5
						Total	**24.5**

12. IV Semester (II Year)

Table 12.1

S. No.	Category	Credits
1.	Theory	17
2.	Practical	6
4.	SODECA	0.5
	Total	**23.5**

Table 12.2

S. No.	Cat	Course Code	Course Title	Hours per week			Credits
				L	T	P	
1.	BSC	4XX2-01		3	0	0	2
2.	HMSC	4XX1-03/ 4XX1-02	Managerial Economics & Financial Accounting / Technical Communication	2	0	0	2
3.	ESC	4XX3-04		2	0	0	2
4.	PCC / PEC	4XX4/5-YY		11	0	12	17
5.	SODECA	4XX8-00		-	-	-	0.5
						Total	**23.5**

13. V Semester (III Year):

Table 13.1

S. No.	Category	Credits
1.	Theory	16
2.	Practical	4
3.	PSIT (Training)	2.5
4.	SODECA	0.5
	Total	**23**

Table 13.2

S. No.	Cat	Course Code	Course Title	Hours per week			Credits
				L	T	P	
1.	ESC	5XX3-01		2	0	0	3
2.	PCC / PEC	5XX4/5-YY		14	0	8	18
3.	PSIT	5XX7-30		1	-	-	2.5
4.	SODECA	5XX8-00		-	-	-	0.5
						Total	**24**

14. VI Semester (III Year):

Table 14.1

S. No.	Category	Credits
1.	Theory	17
2.	Practical	6
4.	SODECA	0.5
	Total	**23.5**

Table 14.2

S. No.	Cat	Course Code	Course Title	Hours per week			Credits
				L	T	P	
1.	ESC	6XX3-01		2	0	0	2
2.	PCC / PEC	6XX4/5-YY		15	0	12	21
3.	SODECA	6XX8-00		-	-	-	0.5
						Total	**23.5**

15. VII Semester (Fourth Year):

Table 15.1

S. No.	Category	Credits
1.	Theory	6
2.	Practical	4
3.	PSIT (Training)	2.5
4.	PSIT (Seminar)	2
5.	SODECA	0.5
	Total	**15**

Table 15.2

S. No.	Cat	Course Code	Course Title	Hours per week			Credits
				L	T	P	
1.	PCC / PEC	7XX4/5-YY		3	0	8	7
2.	OE	7XX6-60		3	-	-	3
3.	PSIT (Training)	7XX7-30		1	-	-	2.5
4.	PSIT (Seminar)	7XX7-40		2	-	-	2
5.	SODECA	7XX8-00		-	-	-	0.5
						Total	**15**

16. VIII Semester (Fourth Year):

Table 16.1

S. No.	Category	Credits
1.	Theory	6
2.	Practical	2
3.	PSIT (Project)	7
4.	SODECA	0.5
	Total	**15.5**

Table 16.2

S. No.	Category	Course Code	Course Title	Hours per week			Credits
				L	T	P	
1.	PCC / PEC	8XX4/5-YY		3	0	4	5
2.	OE	8XX6-60		3	-	-	3
3.	PSIT (Project)	8XX7-50		3	-	-	7
4.	SODECA	8XX8-00		-	-	-	0.5
						Total	**15.5**

17. Examination Scheme:

1 Credit – 50 Marks
166 Credits – 8300 Marks
125 Credits – 6250 Marks for LEEP

There will be an internal assessment for each theory subject.

Distribution of Marks:

Table 17.1

S. No.	Credit of Theory Paper	End Term Exam (Hours)	Internal Assessment (20%)	End Term Exam (80%)	Total Maximum Marks
1.	1	2 Hours	10	40	50
2.	2		20	80	100
3.	3	3 Hours	30	120	150
4.	4		40	160	200

Table 17.2

Practical	Internal	External
	60%	40%

For 1 & 2 credit courses the internal assessment will be done through two midterm tests. For 3 & 4 credit courses the internal assessment component shall be further divided as under:

Table 17.3

Marks	Internal Assessment		
	I Midterm	II Midterm	Assignment / Presentation
	40%	40%	20%
30	12	12	6
40	16	16	8

18. Pass Rules for B. Tech. (4 Yr. Program):

The result of a candidate will be worked out at the end of each semester examination. The absolute marks of a student (p_i) shall be converted into relative marks (x_i) on 100 point scale as below:

$$x_i = \frac{p_i}{p_{max}} q,$$

where, x_i = Converted relative marks of an individual student in a particular i^{th} subject/course (rounded off to next higher integer number).

p_i = Absolute percentage (%) of marks obtained by an individual student in the i^{th} subject/course.

p_{max} = It should be from the range of highest absolute percentage of marks obtained in a subject, as per the following table:

Table 18.1

Range of highest absolute percentage (%) marks obtained in a subject/paper exam by the student	p_{max} (%)
90 – 100	90
80 – 89	80
70 – 79	70
60 – 69	60
50 – 59	50
40 – 49	40
30 – 39	30

q = Highest equivalent relative marks taken for conversion purpose (as given in column 2 of the following table)

Table 18.2

Absolute highest marks obtained in a subject $p_{absolute\ max}$	Highest equivalent relative marks taken for conversion purpose(q) on 100 point scale
Column 1	Column 2
$p_{absolute\ max} \geq 75$	100
$60 \leq p_{absolute\ max} \leq 75$	89
$30 \leq p_{absolute\ max} \leq 60$	79
$p_{absolute\ max} \leq 30$	Not considered for conversion

The grade and grade point shall be awarded to an individual student as under

Table 18.3

. No.	**Relative Marks (x_i)**	**Grade**	**Grade Points**
1.	$x_i \geq 90$	A^{++}	10
2.	$85 \leq x_i < 90$	A^{+}	9.0
3.	$80 \leq x_i < 85$	A	8.5
4.	$75 \leq x_i < 80$	B^{+}	8.0
5.	$70 \leq x_i < 75$	B	7.5
6.	$65 \leq x_i < 70$	C^{+}	7.0
7.	$60 \leq x_i < 65$	C	6.5
8.	$55 \leq x_i < 60$	D^{+}	6.0
9.	$50 \leq x_i < 55$	D	5.5
10.	$45 \leq x_i < 50$	E^{+}	5.0
11.	$40 \leq x_i < 45$	E	4.0
12.	$x_i < 40$	F	0

(i) For a pass, candidate must obtain at least grade 'E' for each theory and practical.

(ii) If a student remains "Absent" or obtains "Zero" marks in any of the external component of theory or practical, he/she will be awarded "F" grade, respectively and will be required to appear in the subsequent back examinations. "F" grade student while applying

for back paper examination may opt either of the following options:

a) wish to carry forward the previous marks of internal assessment
b) wish to improve the internal assessment too.

(iii) No grace shall be awarded.

(iv) Revaluation and view copy system will prevail as per existing examination regulations. However, change of grade point of individual candidate after the revaluation will be independent and shall not affect the grade point of other students.

(v) For a back examinee the grade and grade point of a particular subject/paper shall be calculated on the basis of its appearance in present (appearing) examination.

(vi) The result may include the absolute marks obtained by student in an individual subject with related grade. However, the mark-sheet will contain the grade, SGPA and CGPA only along with the important related rules of CBCS system.

19. Semester wise SGPA:

$$SGPA = \frac{\sum_{i=1}^{n} c_i \times g_i}{\sum_{i=1}^{n} c_i}$$

where,

c_i = Number of credits of the i^{th} course of a semester for which SGPA is to be calculated.

g_i = Grade point obtained in i^{th} course

$i = 1,2, \ldots, n$represent the number of course in which a student is registered in the concerned semester.

20. Overall CGPA:

$$CGPA = \frac{\sum_{i=1}^{m} c_i \times g_i}{\sum_{i=1}^{m} c_i}$$

where, c_i = Number of credits of the i^{th} course of a semester for which SGPA is to be calculated.

g_i = Grade point obtained in i^{th}course. The grade, lower than 'E' (i.e., grade point < 4.0) in a course shall not be taken into account.

$i = 1,2, \ldots, m$represent the number of courses in which a student was registered and obtained a grade not lower than 'E' up to that semester for which CGPA is to be calculated.

(i) The SGPA/CGPA shall be awarded in each semester.

(ii) SGPA/CGPA shall be rounded off to two decimal digits on higher side.

(iii) Final course merit will be decided on the basis of absolute marks obtained by an individual student considering relevant merit ordinance of the university. Revaluation result will be taken into account for deciding the merit of the students.

(iv) Conversion of percentage to CGPA

Equivalent Percentage = 10 × CGPA

(v) Award of Division: The division of the student shall be awarded in the following manner (subject to the passing of all the semester courses):

Table 20.1

1	CGPA ≥ 7	1st Division with Distinction
2	6 ≤ CGPA < 7	1st Division
3	5≤ CGPA < 6	2nd Division
4	4≤ CGPA < 5	Pass

(vi) Maximum duration for the completion of course will be eight (8) years.

21. End Term Examination Theory Paper Pattern:

Table 21.1

S. No.	Exam Hours	Maximum Marks	Candidate has to attempt / Total number of questions		
			PART A	PART B	PART C
1.	2 Hours	40	5/5	4/6	2/3
2.		80			
3.	3 Hours	120	10/10	5/7	4/5
4.		160			

\

Table 21.2

S. No.	Exam Hours	Part	Maximum Marks	
			40	**80**
1.	2 Hours	Part A	5 × 2 = 10	5 × 2 = 10
		Part B	4 × 4 = 10	4 × 10 = 40
		Part C	2 × 7 = 14	2 × 15 = 30
			120	**160**
2.	3 Hours	Part A	10 × 2 = 20	10 × 3 = 30
		Part B	5 × 8 = 40	5 × 10 = 50
		Part C	4 × 15 = 60	4 × 20 = 80

PART A: Short answer questions (up to 25 word)
PART B: Analytical/Problem Solving questions
PART C: Descriptive/Analytical/Problem solving/Design questions

New CBCS Rules w.e.f. Academic Session 2020 – 21 onwards

NEW CHOICE BASED CREDIT SYSTEM RULES – 2020-21

[RTU/F.(17) 04/CBCS Guidelines/20/2753-57, Date: 24/12/2020]

{29th Academic Council 29.1(S) & 35th BOM 35.4 (R)}

1. Definition of Credit

Table 1.1

1 Hour Lecture (L) per week	1 Credit
1 Hour Tutorial (T) per week	1 Credit
1 Hour Practical (P) per week	0.5 Credit

2. General Rules for credit:

(v) Total 166 credits will be required to earn by a student to be eligible to get undergraduate degree in Engineering & Technology.

(vi) Total 125 credits (i.e., 166 – 41) will be required for a student to be eligible to get undergraduate degree in Engineering & Technology admitted through lateral entry (LEEP) in 2021–22 and onwards.

(vii) A student will be eligible to get B. Tech. (Honours) degree, if he/she completes an additional 20 credits. These 20 credits could be acquired through MOOCs only.

(viii) The structure of the degree will be as follows:

Table 3.1

Degree	Required Credits
B. Tech.	166*
B. Tech. (Honours)	166 + 20 (through MOOCs)

* for LEEP students 125 credits

3. Structure of undergraduate Engineering & Technology Program:

Table 3.1

S. No.	Category	Abbr.	Code	Break up of Credits
1.	Humanities & Social Sciences including Management courses	HSMC	1	10
2.	Basic Science courses	BSC	2	23
3.	Engineering Science courses including workshops, drawing, basics of electrical / mechanical / computer etc.	ESC	3	24
4.	Professional core courses	PCC	4	84
5.	Professional elective courses relevant to chosen specialization / branch	PEC	5	
6.	Open subjects – Electives from other Technical and / or emerging subjects	OE	6	6
7.	Project work, seminar, internship in industry or elsewhere	PSIT	7	15
8.	Social Outreach, Discipline & Extra-curricular Activities	SODECA	8	4
9.	Mandatory courses [Environmental Sciences, Induction training, Indian Constitution, Essence of Indian Traditional Knowledge].	MC	9	non credit
Total credits required for the award of B. Tech. degree				166
10.	Massive Online Open Courses	MOOC	0	20
Total credits required for the award of B. Tech (Honours) degree (on acquiring additional 20 credits through MOOCs)				**166+20 (186)**

4. Definition of course code:

$$< N_1 >< XX >< N_2 >< - >< YY >$$

(i) N_1: "Semester code" in numeric single digit, i.e., 1 to 8

(ii) XX: "Branch code" in two digit alphabet as per the following:

Table 4.1

S. No.	UG – Branch	Code (XX)
1.	First Year	FY
2.	Aeronautical Engineering	AN
3.	Agricultural Engineering	AG
4.	Automobile Engineering	AE
5.	Bio - Medical Engineering	BM
6.	Bio - Technology	BT
7.	Civil Engineering	CE
8.	Chemical Engineering	CH
9.	Ceramic Engineering	CR
10.	Computer Science Engineering	CS
11.	Electronics & Communication Engineering	EC
12.	Energy & Environmental Engineering	EN
13.	Electrical Engineering	EE
14.	Electrical & Electronics Engineering	EX
15.	Electronic Instrumentation & Control Engg.	EI
16.	Food Technology	FT
17.	Information Technology	IT
18.	Industrial Engineering	IE
19.	Mechanical Engineering	ME
20.	Mechatronics	MH
21.	Petroleum Engineering	PE
22.	Production & Industrial Engineering	PI
23.	Textile Chemistry	TC
24.	Textile Engineering	TE
25.	Textile Technology	TT
26.	Applied Electronics & Instr. Engineering	AI
27.	Mining Engineering	MI
28.	Nanotechnology	NT
29.	Petrochemical Engineering	PC
30.	Energy Technology	ET
31.	Computer Science Engineering - IoT	CY

(iii) $N_2: 0-9$: "Category code" in single digit (as per fourth column in table 4.1 above)

(iv) $<->$: Symbol dash

(v) YY: "Course code" in two digit alphabet as per the following:

Table 4.2

S. No.	Course detail	Course Code (YY)
1.	SODECA	00
2.	All theory courses (in a semester), except elective courses	01 – 10
3.	Program elective (PEC)	11 – 19
4.	Lab / Practical /Design course (in a semester)	20 – 29
5.	PSIT (Training)	30
6.	PSIT (Seminar)	40
7.	PSIT (Project)	50
8.	Open elective	60
9.	MOOCs	61 onwards

5. Semester wise credit system:

Table 5.1

S. No.	Semester	Credits		Total Credit
		Courses	SODECA	
1.	I	20	0.5	20.5
2.	II	20	0.5	20.5
3.	III	24	0.5	24.5
4.	IV	23	0.5	23.5
5.	V	22.5	0.5	23
6.	VI	23	0.5	23.5
7.	VII	14.5	0.5	15
8.	VIII	15	0.5	15.5
Total		**162**	**04**	**166**

6. Mandatory trainings:

Table 6.1

S. No.	Duration of Training	Mode of Training	After	Exam Semester	Credit
1.	15 Days	In house / industry	I Year (II Semester)	III	1*
2.	45 Days	In house / industry	II Year (IV Semester)	V	2.5
3.	45 Days	Industry only	III Year (VI Semester)	VII	2.5
				Total	**6**

Dates of training s shall be notified in University's academic calendar.

* The lateral entry (LEEP) students may complete their soft skill part time training, which will be decided at Institute level during III semester.

Distribution of Project / Seminar / Industrial Training (PSIT):

Table 6.2

	Credit			Total Credit
PSIT**	**Project**	**Seminar**	**Training**	
	7	2	6	15

** Teaching load of 1/2/3 hours may be considered for Industrial Training / Seminar / Project in the respective semesters.

7. I semester (First Year): Common to all branches of UG Engineering & Technology

Table 7.1

S. No.	Category	Credits
1.	Theory	14
2.	Practical	6
3.	Sports – I	0.5
	Total	**20.5**

Table 7.2

S. No.	Cat	Course Code	Course Title	L	T	P	Marks			Cr
							IA	ET	T	
1.	BSC	1FY2-01	Engineering Mathematics	3	1	-	30	70	100	4
2.	BSC	1FY2-02/ 1FY2-03	Engineering Physics / Engineering Chemistry	3	1	-	30	70	100	4
3.	HM SC	1FY1-04/ 1FY1-05	Communication Skills / Human Values	2	-	-	30	70	100	2
4.	ESC	1FY3-06/ 1FY3-07	Programming for Problem Solving / Basic Mechanical Engineering	2	-	-	30	70	100	2
5.	ESC	1FY3-08/ 1FY3-09	Basic Electrical Engineering / Basic Civil Engineering	2	-	-	30	70	100	2
6.	BSC	1FY2-20/ 1FY2-21	Engineering Physics Lab / Engineering Chemistry Lab	-	-	2	60	40	100	1
7.	HS MC	1FY1-22/ 1FY1-23	Language Lab / Human Values Activities & Sports	-	-	2	60	40	100	1
8.	ESC	1FY3-24/ 1FY3-25	Computer Programming Lab / Manufacturing Practice Workshop	-	-	3	60	40	100	1.5
9.	ESC	1FY3-26/ 1FY3-27	Basic Electrical Engineering Lab / Basic Civil Engineering Lab	-	-	2	60	40	100	1
10.	ESC	1FY3-28/ 1FY3-29	Computer Aided Engineering Graphics / Computer Aided Machine Drawing	-	-	3	60	40	100	1.5
11.		FEC01	Sports – I						100	0.5
									Total	**20.5**

L – Lecture, T – Tutorial P – Practical IA – Internal Assessment
ET – End Term Exam Cr – Credit B. Tech. – Bachelor of Technology

8. II semester (First Year): Common to all branches of UG Engineering & Technology

Table 8.1

S. No.	Category	Credits
1.	Theory	14
2.	Practical	6
3.	Sports – II	0.5
	Total	**20.5**

Table 8.2

S. No.	Cat	Course Code	Course Title	L	T	P	Marks			Cr
							IA	ET	T	
1.	BSC	2FY2-01	Engineering Mathematics	3	1	-	30	70	100	4
2.	BSC	2FY2-02/ 2FY2-03	Engineering Chemistry / Engineering Physics	3	1	-	30	70	100	4
3.	HM SC	2FY1-04/ 2FY1-05	Human Values/ Communication Skills	2	-	-	30	70	100	2
4.	ESC	2FY3-06/ 2FY3-07	Basic Mechanical Engineering /Programming for Problem Solving	2	-	-	30	70	100	2
5.	ESC	2FY3-08/ 2FY3-09	Basic Civil Engineering / Basic Electrical Engineering	2	-	-	30	70	100	2
6.	BSC	2FY2-20/ 2FY2-21	Engineering Chemistry Lab / Engineering Physics Lab	-	-	2	60	40	100	1
7.	HS MC	2FY1-22/ 2FY1-23	Human Values Activities & Sports / Language Lab	-	-	2	60	40	100	1
8.	ESC	2FY3-24/ 2FY3-25	Manufacturing Practice Workshop / Computer Programming Lab	-	-	3	60	40	100	1.5
9.	ESC	2FY3-26/	Basic Civil Engineering	-	-	2	60	40	100	1

		2FY3-27	Lab / Basic Electrical Engineering Lab							
10.	ESC	2FY3-28/ 2FY3-29	Computer Aided Machine Drawing / Computer Aided Engineering Graphics	-	-	3	60	40	100	1.5
11.		FEC02	Sports – II						100	0.5
									Total	20.5

L – Lecture, T – Tutorial P – Practical IA – Internal Assessment
ET – End Term Exam Cr – Credit B. Tech. – Bachelor of Technology

9. Examination Scheme:

166 Credits – 8300 Marks
125 Credits – 6250 Marks for LEEP

There will be an Internal Assessment (IA) and End Term Examination (ETE) for all theory subject.

Distribution of Marks:

Table 9.1

	End Term Exam (Hours)	End Term Exam (70%)	Internal Assessment (30%)	Total Maximum Marks
All Credit Theory Subjects	3 Hours	70	30	100

Table 9.2

Practical	**Internal**	**External**
	60%	40%

For all credit courses the internal assessment component shall be further divided as under:

Table 9.3

S. No.	Component of Internal Assessment	Marks
1.	I Mid Term Examination	10
2.	II Mid Term Examination	10
3.	III Mid Term Examination / Surprise Class Test /Assignment / Presentation	10
	Total	**30**

10. Pass Rules for B. Tech. (4 Yr. Program):

The result of a candidate will be worked out at the end of each semester examination. The absolute marks of a student (p_i) shall be converted into relative marks (x_i) on 100 point scale as below:

$$x_i = \frac{p_i}{p_{max}} q,$$

where, x_i = Converted relative marks of an individual student in a particular i^{th} subject/course (rounded off to next higher integer number).

p_i = Absolute percentage (%) of marks obtained by an individual student in the i^{th} subject/course.

p_{max} = It should be from the range of highest absolute percentage of marks obtained in a subject, as per the following table:

Table 10.1

Range of highest absolute percentage (%) marks obtained in a subject/paper exam by the student	p_{max} **(%)**
90 – 100	90
80 – 89	80
70 – 79	70
60 – 69	60
50 – 59	50
40 – 49	40

q = Highest equivalent relative marks taken for conversion purpose (as given in column 2 of the following table)

Table 10.2

Absolute highest marks obtained in a subject $p_{absolute\ max}$	Highest equivalent relative marks taken for conversion purpose (q) on 100 point scale
Column 1	Column 2
$p_{absolute\ max} \geq 75$	100
$60 \leq p_{absolute\ max} \leq 75$	89
$40 \leq p_{absolute\ max} \leq 60$	79
$p_{absolute\ max} \leq 40$	Not considered for conversion

The grade and grade point shall be awarded to an individual student as under

Table 10.3

S. No.	Relative Marks (x_i)	Grade	Grade Points
1.	$x_i \geq 90$	A^{++}	10
2.	$85 \leq x_i < 90$	A^{+}	9.0
3.	$80 \leq x_i < 85$	A	8.5
4.	$75 \leq x_i < 80$	B^{+}	8.0
5.	$70 \leq x_i < 75$	B	7.5
6.	$65 \leq x_i < 70$	C^{+}	7.0
7.	$60 \leq x_i < 65$	C	6.5
8.	$55 \leq x_i < 60$	D^{+}	6.0
9.	$50 \leq x_i < 55$	D	5.5
10.	$45 \leq x_i < 50$	E^{+}	5.0
11.	$40 \leq x_i < 45$	E	4.0
12.	$x_i < 40$	F	0

(i) For a pass, candidate must obtain at least grade 'E' for each theory and practical.

(ii) If a student remains "Absent" or obtains "Zero" marks in any of the external component of theory or practical, he/she will be awarded "F" grade, respectively and will be required to appear in the subsequent back examinations. "F" grade student while applying for back paper examination may opt either of the following options:

a) wish to carry forward the previous marks of internal assessment

b) wish to improve the internal assessment too.

(iii) No grace shall be awarded.

(iv) Revaluation and view copy system will prevail as per existing examination regulations. However, change of grade point of individual candidate after the revaluation will be independent and shall not affect the grade point of other students.

(v) For a back examinee the grade and grade point of a particular subject/paper shall be calculated on the basis of its appearance in present (appearing) examination.

(vi) The result may include the absolute marks obtained by student in an individual subject with related grade. However, the mark-sheet

will contain the grade, SGPA and CGPA only along with the important related rules of CBCS system.

11. Semester wise SGPA:

$$SGPA = \frac{\sum_{i=1}^{n} c_i \times g_i}{\sum_{i=1}^{n} c_i}$$

where,

c_i = Number of credits of the i^{th} course of a semester for which SGPA is to be calculated.

g_i = Grade point obtained in i^{th} course

$i = 1,2, \ldots, n$ Represents the number of course in which a student is registered in the concerned semester.

12. Overall CGPA:

$$CGPA = \frac{\sum_{i=1}^{m} c_i \times g_i}{\sum_{i=1}^{m} c_i}$$

where,

c_i = Number of credits of the i^{th} course of a semester for which SGPA is to be calculated.

g_i = Grade point obtained in i^{th}course. The grade, lower than 'E' (i.e., grade point < 4.0) in a course shall not be taken into account.

$i = 1,2, \ldots, m$ represents the number of courses in which a student was registered and obtained a grade not lower than 'E' up to that semester for which CGPA is to be calculated.

(i) The SGPA/CGPA shall be awarded in each semester.

(ii) SGPA/CGPA shall be rounded off to two decimal digits on higher side.

(iii) Final course merit will be decided on the basis of absolute marks obtained by an individual student considering relevant merit ordinance of the university. Revaluation result will be taken into account for deciding the merit of the students.

(iv) Conversion of percentage to CGPA

Equivalent Percentage = 10 × CGPA

(v) Award of Division: The division of the student shall be awarded in the following manner (subject to the passing of all the semester courses):

Table 20.1

1	CGPA ≥ 7	1st Division with Distinction
2	6 ≤ CGPA < 7	1st Division
3	5≤ CGPA < 6	2nd Division
4	4≤ CGPA < 5	Pass

(vi) Maximum duration for the completion of course will be eight (8) years.

13. End Term Examination Theory Paper Pattern:

Table 13.1

S. No.	Exam Hours	Part	End Term Maximum Marks (70)	
1.	3 Hours	Part A	10 / 10	10 × 2 = 20
		Part B	5 / 7	5 × 4 = 20
		Part C	3 / 5	3 × 10 = 30

PART A: Short answer questions (up to 25 word)
PART B: Analytical/Problem Solving questions
PART C: Descriptive/Analytical/Problem solving/Design questions

FOUNDATION COURSES FOR STUDENTS OF B. TECH. PROGRAMS ADMITTED IN 2023-24 AND ONWARDS

TEACHING SCHEME AND LIST OF FOUNDATION COURSES

Teaching and Examination Scheme		Credit	Hours / Week			Exam Duration (Hrs.)		Marks
Subject Code	Course Code		L	T	P	Theory	Practical	
FECxx	--	0.5	1	--	--	--	--	100

S. No.	Subject Code	Name of Foundation Course	Remarks
1.	FEC01	Sports – I	1st Year Specific
2.	FEC02	Sports – II	
3.	FEC03	National Service Scheme (NSS)	
4.	FEC04	National Cadet Corps (NCC)	
5.	FEC05	Physical Education, Health and Sports	Self-paced self-learning based programs
6.	FEC06	Corporate Social Responsibility	
7.	FEC07	Financial Literacy	
8.	FEC08	Financial Statement Analysis	
9.	FEC09	Psychology for Everyday Living	
10.	FEC10	French	Students opt for foundation course under this category should also obtain completion certificates from MOOCs/University
11.	FEC11	Mandarin Chinese	
12.	FEC12	Japanese	
13.	FEC13	German	
14.	FEC14	Spanish	
15.	FEC15	Logical Reasoning	
16.	FEC16	Business Communication and Presentation Skill	To be conducted through PTP Cell
17.	FEC17	Public Speaking	

18.	FEC18	Entrepreneurship Development	To be conducted through EDP Cell, Start-up Cell, Robotic lab Club
19.	FEC19	Tinkering & Elements of Design	
20.	FEC20	Fostering Social Responsibility and Community Engagement	To be conducted through social responsibility cell
21.	FEC21	Sketching and Rendering	To be conducted through Student Activity Center (SAC)
22.	FEC22	Theatre	
23.	FEC23	Dance	
24.	FEC24	Yoga	
25.	FEC25	Digital Film making	
26.	FEC26	Music	
27.	FEC27	Art of Happiness	
28.	FEC28	SATKAAM: Preparing From Campus to Corporate Life	The respective faculty coordinator would run the program as per schedule given by SATKAAM foundation.

GUIDELINES FOR FOUNDATION COURSES

Introduction of foundation courses in sports, music, dance, art of happiness, financial literacy, foreign languages, in the undergraduate engineering curriculum aims to foster holistic development among students. These courses are designed to enhance physical well-being and promote a healthy lifestyle through sports activities. These courses would cultivate creativity and self-expression through music, dance and art fostering a balanced and enriched educational experience. To promote mental well-being resilience by imparting principles of happiness and mindfulness. Develop essential financial literacy skill to empower students in managing personal finances, making informed decisions, and planning

for their future. These foundation courses will provide a well-rounded education that complements technical knowledge with interdisciplinary skills, contributing to the holistic growth and success of engineering graduates in both personal and personal realms.

Guidelines may simplified as below: (Maximum Marks 100)

Component A: Discipline (25 Marks)

Minimum 25 marks shall be awarded unless is involved in indiscipline.

The marks shall be deducted from this component for those who involve themselves in indiscipline / undesirable activities / detained from departments or in any case of penalty of marks imposed by Chief Proctor / Standing Disciplinary Committee (SDC). Such deductions should be preferably approved by Head of Institution / Principal / Director and subject to a maximum of 25 marks.

Component B: Foundation Courses (75 Marks)
Guidelines:

1. Every student must select one foundation course per semester.
2. Each foundation course can only be taken once throughout the duration of the program.
3. Foundation courses do not involve classroom and laboratory sessions.
4. Foundation courses are self-learning based, with evaluation conducted by coordinating faculty members.

5. Founded courses like Sports-I, Sports-II, NCC, NSS are designated for first year semesters. Sports-II can only be chosen if Sports-I was completed in a previous semester.
6. Foundation courses from Sr. No. 5 to 9 are self-paced and self-learning programs. The coordinating faculty member shall ensure the active participation by the students and marks shall be awarded on merit.
7. Foundation courses from Sr. No. 10 to 15 consist of foreign language learning and logical reasoning. Students opting for these courses must obtain a completion certificate from MOOCs/University, and marks will be awarded based on completion merit.
8. Foundation courses from Sr. No. 16 to 17 will be conducted by PTP cell, aimed at preparing students for placement through semester-long activities.
9. Foundation courses from Sr. No. 18 to 19 will be conducted by the EDP Cell and Start-up Cell.
10. Foundation course Sr. No. 20 will be conducted by the Social Responsibility Cell. Students optingfor this course are required to engage in social service within a nearby adopted village.
11. Foundation courses from Sr. No. 21 to 27 will be conducted through the Student Activity Centre (SAC), where students are encouraged to participate in cultural events, yoga camps, and inter-institute programs.

BRANCH CHANGE RULE – 2013

&

AMENDMENT RULES – 2019, 2020, 2022



CHANGE OF BRANCH RULE – 2013

Rules for Change of Branch for the students effective from III semester B. Tech.

ELIGIBILITY CRITERIA

The following will be the eligibility criteria for change of branch –

1. 1st Amendment [RTU/F.(17)04/Branch Change/19/586-94, 17.05.2019] The student must have cleared the I semester B. Tech. examination in all components in one/single attempt with an aggregate SGPA ≥ 5.50
2. The student with back paper or whose result have not been declared due to any reason will not be considered for change of branch.
3. The student admitted under physically challenged category, ex-servicemen, PIO/NRI & Kashmiri migrant will not be eligible for change of branch.
4. In case any student has applied for re-valuation of his/her marks of I semester B. Tech. and the result has not been received up to the time of change of branch then such a student will not be entitled for change of branch on the basis of his/her revised result (received after the change of branch has been affected)
5. No branch change shall be permitted from one shift to the other in colleges having two shifts permitted by AICTE.

   2nd Amendment [RTU/Acad./F.(17)04/20/289-91, 10.08.2020]
6. No Branch Change is permitted against vacant EWS seat. However, a EWS student may seek branch change on Non-EWS seat as per merit.

PROCEDURE

1. Applications for change of branch will be invited by the Director / Principal of the respective Engineering Colleges immediately **after the notification by the University.**
2. The student will be required to fill up the prescribed application form enclosing therewith a photocopy of the B. Tech. I semester examination mark sheet (copy of web result) of that year. The student can give as many preferences as possible.
3. A seat matrix shall be prepared by the respective college as per the details of the drop out students out of the students admitted in the previous year.

3rd Amendment [RTU/F.(17)04/Branch Change/22/8041-44, 03.09.2022]

4. (a) Affiliatedcolleges will prepare separate merit list and process for branch change in following categories (separate for female candidates):
   (i) SC (ii) ST
   (iii) OBC (iv) General Category
   (b) Deleted
5. Any surplus vacant seat of SC category shall be transferred to ST category and vice-versa. After this, surplus vacant seat of each category shall be added to general category. In this regard, guidelines/directions issued by Government from time to time shall be followed.
6. In a particular branch, the strength of students should not fall short of 75% of the enrolled students in the B. Tech. I semester in that branch in that year.
7. Under no circumstances, due to change of branch, the number of seat in a particular branch in a college shall exceed the number approved by the AICTE to that colleges.
8. All students desirous of change of branch and who have applied for the same in time will be called for counselling and considered for change of branch as per merit and conditions laid down above (6 & 7). However, at the time of the counselling, if any student wishes to withdraw his/her application, he/she can do so in writing. In case any

branch student does not present himself/herself for counselling his/her branch will be changes as per the candidate's preference given in the application form and according to merit.

9. No branch change is permitted against TFWS seat. However, a TFWS student may seek branch transfer on non-TFWS seat, surrendering tuition fee waiver seat.
10. Following fee structure shall be applicable for various types of transfer:
    a) GAS to GAS – The student will continue to be in the GAS category after change of branch.
    b) SFS to SFS - The student will continue to be in the SFS category after change of branch.
    c) GAS to SFS – The fee category of the student will be of SFS category.
    d) SFS to GAS – The student will continue to be in the SFS category. The SFS to GAS vacated by the student (of SFS category) will also be SFS seat.

1st Amendment [RTU/F.(17)04/Branch Change/19/586-94, 17.05.2019]

11. In case of tie in merit, priority for the branch change shall be given to the student on the basis of following order:
    a) Total grade points earned in all theory subjects in B. Tech. I semester examination. The grade points shall be calculated as per the table printed on the back page of University's mark sheet.
    b) Grade points earned in Engineering Mathematics – I (1FY2-01).
    c) Merit of admission as per JEE (Main).
    d) Percentage obtained in Mathematics subject at XII class examination
    e) Date of Birth, elder student will be given priority.

EXAM PROTOCOLS

INSTRUCTIONS TO CANDIDATES APPEARING IN RTU EXAMINATIONS



EXAMINATION PROTOCOLS

Following Rules are to be adhered to while appearing in RTU Examination:

1. A bonafide student having minimum 75% attendance in theory/practical/ sessional classes is entitled to appear in main exams conducted by the university as per the schedule announced at appropriate point of time. Medical ground shall be applicable for remaining 25% of classes.
2. A candidate has to carry his/her admit card and produce as and when asked at the entry gate of the College or inside the examination hall.
3. The examination will commence as per schedule of examination notified by the university. The doors will be opened half an hour before the scheduled commencement time of examination. All eligible candidates should report to the centre at the time of reporting, i.e., 10:00 am. **In no case, candidates will be admitted after the start of the examination.**
4. Bringing cell phone/programmable calculator (i.e., having memory capacity of more than six numbers)/communication devices, Bluetooth or any kind of electronic gadgets is strictly prohibited in the examination hall. However, use of scientific calculator is permitted. Exam conducting authority shall not be responsible for the custody of such articles.
5. Make all the due entries on the cover page of answer book very carefully & only at the space provided for the purpose. Candidate should ensure that the barcode containing your roll number is sticked at proper place. Please enter your roll number, subject codes carefully on the answer book.
6. Candidates are warned against writing their roll number, name, enrolment number, mobile number, address or to make any other sign or mark inside their answer books, which disclosed their identity. Any breach of this instruction is liable to be penalized and candidate shall be booked in an unfair means case.
7. **Candidate will not be allowed to leave examination hall for any purpose within first hour of the commencement of examination.**

Under normal circumstance, candidates may be allowed to finally leave the examination centre only after two hours.

8. No supplementary answer-book will be issued. Candidates are required to write on each ruled line of answer books. Leave two lines space after completion of answer of each question or part thereof.
9. During the course of examination, the candidates shall be under the discipline and control of the 'Centre Superintendent' and shall obey all orders issued by the superintendent in all matters relating the examinations.
10. Where the candidate changes ink while he is answering a paper, he should bring this fact to the notice of the 'Room Superintendent' on duty who will record this fact at the appropriate place and shall affix the facsimile stamp of 'Controller of Examination'.
11. Candidate must write the words "The End" at the end of the last answer in their answer books.
12. Candidates should not leave the examination hall without handing over their answer books to the Room Superintendent.
13. A candidate found guilty of using unfair means or disorderly conduct at or in connection with the examination or violation of the preceding rules or personal approaches to the examiner concerned shall be liable to attract severe action under the provisions, contained in the university ordinance. The candidate will be supplied with a copy of the charge sheet immediately in the paper after the examination is over and shall be asked to submit his written reply on the charge sheet and to sign the material recovered from him before leaving the examination centre.
14. Smoking and other intoxicants are strictly prohibited in the examination hall.
15. Complaint against question-paper, if any, should be submitted to the Controller of Examination of the University through Centre Superintendent concerned **within 3 days from the date of examination** for the paper concerned. After that no complaint will be admitted.

Controller of Examinations

R - 14
REGULATIONS
UNFAIR MEANS



Following regulations will be applicable to the students indulged in unfair means during examinations conducted by RTU:

(i) No candidate shall use unfair means or indulge in disorderly conduct at or in connection with the examinations.

Explanation: Here 'candidate' means an examinee taking an examination in a particular year and also includes every student on the Rolls of the University.

(ii) **Unfair means** shall include the following

a) making a false representation pertaining to the eligibility of the candidate to appear in examination.

b) communicating or attempting to communicate with the Controller of Examination of the University or any person of his office or Centre Superintendent, or any person connected with the conduct of examination, or with any paper-setter or examiner, with the object of finding out the name and address of the paper-setter or examiner, or finding out the questions that have been set by the paper-setter or examiner, or with the object of influencing an examiner in the award of marks, or with the object of unduly influencing any one of them in discharge of his duties in connection with the examination.

c) talking to another candidate or any unauthorized person inside or outside the examination room during the examination hours without the permission of a member of the supervisory staff, before handing over the answer book to the invigilator.

d) giving or receiving assistance in answering the question papers to or from any candidate/person in the examination hall or outside during the examination hours.

e) during examination time having in possession or access to:

i. any paper, book, notes or any other unauthorized

material which has relevance to the syllabus of the examination paper concerned;

ii. anything written on scale, or any other instrument or any kind of furniture or any other substance, which may have relevance to the syllabus of the examination-paper concerned;

iii. anything written or signs made on the body of the candidate, or his clothes/garments, handkerchief etc. which may have relevance to the syllabus of examination-paper concerned;

iv. anything written, or signs made on the admission card/question paper which have relevance to the syllabus of the examination paper concerned.

f) swallowing or attempting to swallow, or destroying or attempting to destroy a note or paper or any other material, or running away with the material with the intention of destroying the evidence of using unfair means, or being guilty of causing disappearance or destruction of any such material either by himself or with the assistance of any other person;

g) smuggling a question paper or an answer book (main or supplementary) or part thereof into the examination room/Centre or out of it;

h) replacing or getting replaced an answer book (main or supplementary) or part thereof during or after the examination;

i) impersonating any candidate or getting impersonated by any person for taking the examination;

j) copying of a substantial part of any work/material without any acknowledgement by a candidate in his/her dissertation / thesis / field – survey work / project work;

k) tampering with records of an examination;

l) using any obscene or abusive language in his/her answer book;

m) cheating or attempting to cheat the University in any manner; and

n) any act or omission, by or on behalf of the candidate connected with the examination, whether prior to or subsequent to such examination or the result thereof which, in the opinion of the Board, is unfair means;

o) disclosing candidate's identity by writing his/her roll number, enrolment number, name, address, telephone / mobile number etc. or any such act leading to disclosure of his/her identity;

p) attempting to bribe / luring the examiner by putting / offering cash or kind inside the answer book.

(iii) (a) A candidate in the examination hall or outside but within the campus of the Examination Centre during the examination, shall be under the disciplinary control of the Superintendent of the centre or his nominee and shall obey his/her instruction.

(b) **Disorderly conduct includes**:

i. disobeying the instruction of the Chief Superintendent / Additional Chief Superintendent / Deputy Chief Superintendent / University appointed Centre Supervisor / Room Superintendent / Relieving Officer or any member of the Flying Squad;

ii. threatening, intimidating or assaulting the Superintendent, Invigilator, any member of the Flying Squad or any other member of staff working at the examination centre, or another candidate in connection with the examination before, during or after the examination hours;

iii. misbehaving with the Superintendent, RS/RO or any member of the Flying Squad or any other member working at the examination centre, or another candidate in connection with the examination before, during or after the examination hours;

iv. leaving the examination room, before the expiry of

half-an-hour after the commencement of the examination or leaving the examination room without obtaining the permission of the invigilator or without handing over the answer book to the invigilator or without signing the attendance sheet;

v. tearing off or mutilating an answer book (Main or Supplementary) or any part thereof ;

vi. disturbing or disrupting the conduct of examination or attempting to do so;

vii. inciting or compelling any other candidate to leave the examination room or to / boycott the examination;

viii. bringing into the Examination Hall / Centre (a) any weapon or (b) any other material objected to by the invigilator / Centre Superintendent or any other member of the supervisory staff;

ix. appearing in the examination without being in possession of the Admission Card unless permitted by the Centre Superintendent;

x. refusing to be searched by the invigilator / Centre Superintendent or any other member of the supervisory staff / any member of the Flying Squad, or obstructing or hindering such search in the Examination Hall, Verandah, Urinal, etc.

(iv) Punishment

A candidate found guilty of unfair means or disorderly conduct or in connection with an examination shall, at the discretion of the UM committee, be punished, in addition to the punishment that may have been already awarded by the Principal / Director / Chief Centre Superintendent, with one or more of the following:

a) cancellation of the examination of the paper in respect of which he/she is found to have been guilty; and / or

b) cancellation of the examination of the semester examination for which he was a candidate; and / or

c) cancellation of the examination of one year for which

he/she was a candidate; and / or

d) debarring the candidate from securing admission to a class and appearing at any future examination of the University for a stated period; and / or

e) any other punishment deemed suitable by the committee.

(v) Norms of punishment

The following norms for award of punishment are laid down:

a) A candidate found guilty of seeking admission to an examination by making a false representation pertaining to his eligibility to appear at the examination, he/she shall be disqualified from appearing at any examination for a period of one semester to four years including the present examination.

b) Where a candidate is found having in his/her possession or within his/her reach any material relevant to the syllabus of the examination paper concerned but has not copied from or used it:

i. If the behaviour of the candidate on being caught is satisfactory: Present semester examination shall be cancelled. If the material found in possession of the candidate is of insignificant nature the punishment may be relaxed to the extent of cancellation of the examination of that particular paper (theory or practical as the case may be) and he/she will be treated as having obtained 'Zero' mark in that paper with all the consequences to follow. However, if the candidate so desires, he/she will be given the option of appearing in the subsequent whole examinations by cancelling the present examination as a whole;

ii. If the behaviour of the candidate on being caught is unsatisfactory: Present semester examination shall be cancelled and he/she shall

be further debarred for one subsequent semester examination.

Notes: If the candidate uses resistance or violence against the invigilator or any person on examination duty, the punishment may be enhanced according to the gravity of the offence.

c) Where a candidate is found to have copied from or used the material caught:

i. If the behaviour of the candidate on being caught is satisfactory: Present semester examination shall be cancelled and he/she shall be further debarred for one subsequent semester examination depending upon the significance and extent of use of the recovered material.

ii. If the behaviour of the candidate on being caught is unsatisfactory: Two semester examination (current plus next) of the candidate shall be cancelled and he/she shall be further debarred from appearing in examination of next two subsequent semesters.

Notes: If the candidate uses resistance or violence against the invigilator or any person on examination duty or consistently refuses to obey the instructions of the Superintendent(s), the above punishment may be enhanced according to the gravity of the offence.

d) If a candidate is found talking to another candidate or to any unauthorized person inside or outside the examination hall, during the examination hours without the permission of a member of supervisory staff, his/her examination in that particular paper may be cancelled.

e) If a candidate is found reading or possesses some incriminating material relevant to the syllabus of the paper in the verandah, urinal etc. his/her examination in that particular paper or his/her whole semester examination depending on the gravity of the offence,

shall be cancelled.

f) If a candidate leaves the examination hall:
   i. before the expiry of half-an-hour after the commencement of the examination; and/or
   ii. without obtaining the permission of the invigilator; and/or
   iii. without handing over the answer book to the invigilator; and/or
   iv. without signing the attendance sheet;

his / her examination in the paper concerned may be cancelled.

g) If a candidate during the course of practical examination presents to the examiner practical or class work or note book, which does not belong to him/her, that particular examination shall be cancelled.

h) If a candidate,
   i. leaves the examination hall without handing over his/her answer book to the invigilator concerned and takes it away with him/her, or
   ii. tears it off, or otherwise disposes off his/her answer books or any part thereof inside or outside the examination hall, or
   iii. incites / compels any other candidate to leave the examination hall, or attempts to disturb, or disrupts the conduct of examination or indulges in any kind of activity in the campus of the examination centre which is violation of sanctity, or purpose of the examination.

he/she shall be disqualified from appearing or passing in any University examination for two to six semesters including the present semester examination, depending upon the nature and gravity of the offence.

i) If a candidate on being caught by an invigilator, a member of the flying squad or any other authorized

member of the supervisory staff, runs away from the examination hall along with the piece of paper/material in his/her possession or destroys any piece of paper believed to be of doubtful nature by the member of the supervisory staff either by swallowing/throwing it away, or by other means, he shall be disqualified from appearing / passing in any University examination for a period up to four semesters including the present semester.

j) If a candidate is found guilty of –

i. smuggling an answer-book in whole or in part inside the examination hall, or

ii. taking out or arranging to send outside the examination hall an answer-book or question paper, in whole or in part, or

iii. replacing his/her answer-book or getting it replaced in whole or in part during or after the examination, or

iv. impersonating a candidate or being impersonated by any person

he / she shall be disqualified from appearing/passing in any University examination for a period of four to six semesters including the present semester examination.

Note: A person other than the candidate assisting him/her in the above shall be liable such action as may be decided by the Director/Principal of the College.

k) If a candidate is found guilty of disobeying the instructions of the invigilator / Centre Superintendent (or any other person authorized by him/her) or if he/she occupies a seat other than that allowed to him/her without permission of the proper authority, the examination of that particular paper may be cancelled.

l) If a candidate deliberately disclosing his/her identity

or writes any other candidate's Roll Number, mobile number etc. on his/her answer-book he/she shall be disqualified from appearing/passing any University examination for that particular paper to a period of two semesters depending upon the nature and gravity of the offence.

m) when a candidate is found guilty of misconduct / misbehaviour and/or indiscipline in connection with the examination before, during or after the examination hours, inside or outside the examination centre, the extent of punishment may vary from the cancellation of the present paper to disqualifying him/her from appearing/passing in any University examination for a period up to six semesters including the present semester examination depending upon the nature and gravity of the offence.

n) If a candidate carries into the examination hall/centre any weapon or a mobile phone and does not hand over the same to the invigilator or any other authorized member of the supervisory staff, he/she shall be disqualified from appearing/passing in any University examination for a period up to four semesters including the present one depending upon the nature and gravity of the offence.

o) where a paper or any other material connected with the examination or use of any other unfair means is found or detected even after the examination is over, the candidate concerned may be disqualified from appearing/passing in any University examination for a period up to six semesters including the present one depending upon the nature and gravity of the offence.

p) If a candidate deliberately attempt to bribe/luring the examiner by putting/offering cash or kind inside, he/she shall be disqualified from appearing/passing in any University examination for a period up to six semesters depending upon the nature and gravity of

the offence.

q) cases of use of unfair means or of disorderly conduct not covered under the above categories from 5 (a) to 5 (p) or those which, in the opinion of the unfair means committee, deserve some other punishment shall be decided by the examination committee.

r) when a candidate is found guilty of disobeying the instructions of the invigilator/Centre Superintendent (or any other person authorized by him/her) or of deliberately changing his/her seat with another candidate or writing other candidate's Roll Number on his/her answer-book or of misconduct, indiscipline or misbehaviour including causing any kind of disturbance for other examinees in the examination hall or for indulging in any activity in the campus of the examination centre which violate the sanctity and purpose of the examination centre which, cancel his/her day's examination and also further disqualify him/her from appearing at the examination in subsequent papers; provided further that in all such cases, the report of each case shall be sent to the University for approval. The Board may, however, according to the gravity of the offence, further enhance the punishment.

RULES FOR APPEARING IN BACK EXAMS



Rules for appearing in back examinations

Following rules for appearing in back examination(s) shall apply:

(i) A student who fails in any theory paper of semester examination shall be eligible to appear in the back papers at the next ensuing examination(s) of the same semester. He / She shall have to clear all the papers, including back papers, of all the semesters in a time period equivalent ot double the course duration (from the year of enrolment) without ceiling n number of attempts or as per check point scheme as notified by the University from time to time.

(*At present there is no check point*)

(ii) A candidate whose result of re-evaluation has not be declared and he/she appears at the next ensuing examination shall have an option in respect of considering either the result of re-evaluation or of the marks obtained at the back papers examination. The application of option shall be made in the prescribed form of the examination manual of the University.

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&
RE-EVALUATION
RULES



Revaluation Rules

A student desirous of revaluation of his/her answer book in one or more course of study need to abide by following rules/regulation (R-18, 20):

1. A candidate who wishes to apply for re-evaluation of his answer-book(s) must submit his/her application in the prescribed form together with the requisite **fee to the Principal of the College**, where candidate is studying before expiry of 15 days excluding the date of declaration of his/her examination result. Application not received in the prescribed form or by the due date or without the requisite fee shall be rejected. Incomplete application form will be rejected.
2. A candidate shall be required to pay a **fee per paper (not subject)** as notified by the University from time to time for re-evaluation of each answer-book, which will not be refunded except when the candidate is allowed to withdraw his application.
3. Re-evaluation of answer-books shall be permissible in **not more than Four (4)** theory papers of each semester Main/Back in which candidate actually appeared at an examination. Where the number of papers in which a candidate appeared at an examination is less than 4 (Four) theory papers, re-evaluation will be permitted in all theory papers, he/she actually appeared.
4. Notwithstanding the aforesaid provisions, re-evaluation of answer-books shall not be permitted in respect of (i) the script of practical examination / sessional / periodical tests, dissertation, thesis and viva-voce and (ii) part examination – back papers and boycotted papers.
5. In case a candidate does not submit his/her original marks sheet along with the application form for re-evaluation, his /her application shall stand rejected.
6. Forms must not be sent directly to the University in any case.
7. Candidates should presume their result as unchanged for all purposes until declaration of the result of re-evaluation of their script.
8. A candidate whose result of re-evaluation has not been declared and he appears at the next ensuing examination shall have an option in respect of considering either the result of re-evaluation or of the marks obtained at the back papers examination. The application of

option shall be made in the prescribed form of the examination manual of the University.

View Copy Rules

A student desirous of viewing his/her answer book(s) will have to apply in the format prescribed by the RTU or online application.

1. Student can apply to view his/her **all answer books** for which present examination has been given.
2. Student can apply for copy view and re-evaluation both simultaneously, as per prevailing regulations and rules.
3. A student shall be entitled to see his/her answer-book/s only on payment of a **non-refundable fee of INR 1000/-** (One Thousand Only) per answer book, in the presence of committee constituted by the Vice-chancellor.**(INR 10/- extra towards bank charges)**
4. The application to see answer book will be received by the University within **15 days** from the date on which the result is declared by the University or the copy view forms available online at College portal.
5. If there is a posting error or totalling error in the marks, the error will be corrected by the University in due course of time after proper checking. The Vice-chancellor shall have power to rectify the result due to above correction.
6. If the student is not satisfied with marking of his/her answer book, he/she may apply for re-evaluation of the answer book as per University rules.
7. Forms received by the University after the due date and found incomplete in any respect shall be liable to summary rejection.
8. No student will damage/destroy or take away the answer books. In that case he/she will be punished as per unfair means rules of the University.
9. Time limit to see the answer book will be **5 – 10 minutes**. Copy view can be done on the scheduled and date time decided by the University, failing which his/her claim will be rejected.

10. Materials like pen, pencil, mobile, books, notes, etc. will not be allowed, while the student is permitted to see his/her answer book.
11. **Admit card/photo ID proof** is required for identification before allowing student to see his/her answer book.
12. Parents/Guardians/Advocate or any other person will **NOT** be allowed with the candidate.
13. The photo copy of the answer book will not be issued to the student.
14. The student will be allowed to see his answer book **only once**.
15. Detail programme for view of answer book shall be uploaded on RTU official website (www.rtu.ac.in). Students are advised to visit RTU website regularly. No other communication for schedule will be made by RTU.

Note: Application form shall be made available on official website of the College (www.mlvtec.in) and/or official website of RTU (www.rtu.ac.in).

PREVAILING RATES OF RE-EVALUATION:

Reference: F(27)/RTU/COE/Exam/23-24/5482-92 dated 04.09.2024

Resolution No. 30.8 of 18th Finance Committee (11.06.2024)

Re-eval fee per paper: INR 850/- (Indian Rupees Eight Hundred Fifty only)

Additional INR 10/- (Indian Rupees Ten only) on final amount towards bank charges, i.e.

One paper = INR 860/- (Rupees Eight Hundred Sixty)

Two Papers = INR 1710/- (Rupees One Thousand Seven Hundred Ten)

Three Papers = INR 2560/- (Rupees Two Thousand Five Hundred Sixty)

Four Papers = INR 3410/- (Rupees Three Thousand Four Hundred Ten)

Note: These rates are subject to change by the order of RTU, Kota authorities.

MISCELLANEOUS RULES FOR VARIOUS CHARGES

ENROLMENT FEE:

Enrolment fee for a student seeking admission to 1st year of UG Courses in the Colleges affiliated to RTU, Kota or its constituent Colleges will be as follows:

S. No.	Passed from	Amount in INR
1.	Student having passed his/her qualifying exam from Board of Secondary Education Rajasthan (BSER)	350/-
2.	Central Board of Secondary Education (CBSE)	500/-
3.	Other Boards	700/-

Enrolment fee for a student seeking admission to 2nd year of UG Courses through Lateral Entry in the Colleges affiliated to RTU, Kota or its constituent Colleges will be as follows:

S. No.	Passed from	Amount in INR
1.	Student having passed his/her qualifying exam from Board of Technical Education Rajasthan (BTER)	350/-
2.	Other Boards	700/-

Late Fee for Enrolment will be INR 1000/- (Resolution 18.11 of FC) F(27)/RTU/COE/Exam/Sec/2019/6715-23, dated Aug. 1, 2019

CHARGES FOR RE-ENROLMENT:

Reference: F(27)/RTU/COE/Exam/Sec/2020/17072-80 dated January 22, 2020

Resolution No. 19.8 of 19th Finance Committee (01.10.2020)

Resolution No. 34.6 of 34th meeting of Board of Management (25.06.2020)

The charges for re-enrolment with the University will be a sum of applicable enrolment fee plus INR 1000/- (Indian Rupees One Thousand Only)

EXAMINATION FEE

Reference: F(23)/EXAM-COND/24-25/5.213/5482-92, 04.09.2024

Resolution No. 30.8 of 18th Finance Committee (11.06.2024)

Undergraduate Courses:

S. No.	Items	Fee in INR
1.	For examination conducted semester wise without project work	2200/- each semester
2.	For examination conducted semester wise with project work	2200/- each semester
3.	Back Exam For examination conducted annually & Semester wise	850/- each subject with maximum equal to fee for main examination
4.	Back Project Exam	850/- each subject
5.	Improvement in sessional and / or term tests	170/- each subject

Postgraduate Degree / Diploma Courses:

S. No.	Items	Fee in INR
1.	For examination conducted semester wise	2500/- each semester
2.	Back Exam For examination conducted annually & Semester wise	850/- each subject with maximum 2500/-
3.	Improvement in sessional and / or term tests	450/- each subject
4.	Thesis/Project/Dissertation submission fee Thesis / Project Work fee Mark sheet / Degree / Provisional Certificate fee	1750/- each student 650/- each student 350/- each student
5.	Re-submission of Thesis /Project /Dissertation (if review was suggested by previous external examiner)	4000/- each student

Doctoral / Post-Doctoral:

S. No.	Items	Fee in INR
1.	Cost of Registration Form	200/- each
2.	Student Registration Fee (i) From Indian Student	1800/- each
	(ii) From Foreign Student	16500/- each
3.	Course Work Fee	12000/- each student
4.	Renewal of Registration	1300/- each student
5.	Re-registration Fee	2750/- each student
6.	Synopsis Presentation Fee	2300/- each student
7.	Thesis submission fee including evaluation fee	5500/- each student
8.	Re-submission of thesis fee (If review was suggested by previous external examiner)	6000/- each student
9.	Provisional Certificate Fee	800/- each student
10.	Degree in absentia Fee	800/- each student
11.	Development fee: The development fee will be INR 1000/- per student per year and it will be charged for entire research course duration, i.e., on three year basis in the first year itself. It shall be maximum INR 3000/- each student.	
	From Indian Students	3000/- each student (one time basis)
	From Foreign Students	US $ 1000 each student (one time basis)
12.	Caution Money	1000/- (Refundable)
13.	Library Fee	900/- each student
14.	Lab Fee (as applicable)	1500/- each student
15.	Tuition Fee	1650/- each student

CHARGES FOR DOCUMENT ISSUANCE

Reference: F(23)/EXAM-CONDUCT/22-23/5.216/10306-12, 24.11.2022

Resolution No. 27.19 of 27th Finance Committee (30.03.2022)

S. No.	Items		Fee in INR
1.	Duplicate Marks Sheet for Annual / Semester Examination		450/- each Marks Sheet
2.	Duplicate Copy of Consolidated Marks Sheet of the Course / Programme		950/- each
3.	Duplicate Copy of Provisional Certificate of the Course / Programme		950/- each
4.	Duplicate Copy of Migration Certificate of the Course / Programme		950/- each
5.	Duplicate Degree		2200/- each
6.	Degree on urgent basis (prior to convocation)		2750/- each
7.	Issuance of verified and sealed transcript	Semester wise	550/- each set
		Subject wise	900/- each set
8.	Attestation / Verification of genuineness of student's record	Attestation of documents	300/- per document
		*Verification of Student Record through employer / verifying agency	700/- per student per course
9.	Correction in Marks Sheet / Degree		250/- each document
10.	Change of Name of student		2000/- each student
11.	Change of Branch of student		700/- each student
12.	Change of College of student		2200/- each student
13.	Migration Certificate		350/- each

* Document verification fee shall not be chargeable from Indian/Foreign Government Institutions / Undertakings / Boards / Corporations etc.

POSTAL CHARGES

Reference: F(27)/RTU/COE/Exam/2019/1532-49 dated May 4, 2019

Resolution No. 18.12 of 18th Finance Committee (28.03.2019)

The postal charges, if post to be sent outside India through University will be @ INR 2000/- (Indian Rupees Two Thousand Only) per packet.

These charges should be paid by such student/Institution, who desires to send post outside India through University. It will be in addition to fee/charges prescribed for issuance of documents by the University. For this purpose, receiver's complete address label/sticker (preferably typed) in capital letters should be provided with the application form. If more than one packet is to be sent outside India then Demand Draft/Challan of equivalent charges is to be submitted.

CHARGES FOR PROVISIONAL CERTIFICATE & CONSOLIDATED MARKS SHEET:

Reference: F(27)/RTU/COE/Exam/Sec/2022/14309-316 dated March 7, 2022

Resolution No. 26.5 of 26th meeting of Finance Committee (28.09.2021)
Resolution No.40.7 of 40th meeting of Board of Management (07.02.2022)

Processing fee for online application for getting provisional certificate and consolidated marks sheet will be INR 100/- (Indian Rupees One Hundred only).

Processing fee for online application for getting other documents will be INR 50/- (Indian Rupees Fifty only)

CHARGES FOR ISSUANCE OF ENGLISH VERSION OF DEGREE:

Reference: F(27)/RTU/COE/Exam/D/2020/2188-93 dated August 6, 2020

Resolution No. 35.9 of 35th meeting of Board of Management (25.06.2020)

English version of the degree would be issued to any such student on his/her request before conferring of main degree in Official Convocation or subject to submission of a document as a proof to the valid / authentic requirement of the recruiting / admission authority or non-availability of main degree with him/her on payment of INR 2500/- (Indian Rupees Two Thousand Five Hundred only) or fee decided from time to time.

Final bi-lingual degree will also be issued in official convocation, if not issued earlier.

NOTE: The rates / fees / charges mentioned in this booklet are according to the orders / notifications / circular issued by the Rajasthan Technical University, Kota up to the date of publication of this booklet. The authorities @ RTU Kota may increase / decrease or delete any of such rules and rates / fees / charges at any point of time.

NOTES

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